

**Communities Select Committee**  
**19 May 2014**  
**Progress Report - Community Safety Partnerships**

**RECOMMENDATION:** District, Borough and partner organisations be encouraged to establish a set list of substitutes for CSP meetings to allow for consistent attendance at these meetings.

<b>Elmbridge</b>	The statutory Partners on the Elmbridge Community Safety Partnership are encouraged to have both an executive Board member and an operational officer member to provide continuity at meetings and to assist in taking forward the operational work of the CSP.
<b>Epsom &amp; Ewell</b>	Epsom & Ewell CSP doesn't currently have named substitutes. However as a result of the Chairman stepping down and the retirement of the Head of Policy & Partnerships, the Community Safety Officer has been consulting members on a revised structure and membership of the CSP. Proposals will be discussed at the next meeting and named substitutes may be something to consider.
<b>Guildford</b>	Guildford CSP are due to discuss this issue at their next meeting.
<b>Mole Valley</b>	Mole Valley CSP is involved in the collaboration to create an East Surrey CSP with Reigate & Banstead and Tandridge. Named attendees and substitutes are being decided as part of the new Terms of Reference for this group.
<b>Reigate &amp; Banstead</b>	Reigate & Banstead CSP is involved in the collaboration to create an East Surrey CSP with Mole Valley and Tandridge. Named attendees and substitutes are being decided as part of the new Terms of Reference for this group.
<b>Runnymede</b>	All CSP partner organisations have been asked to provide both primary and substitute names for the CSP. Responses have been mixed and this was discussed again at the last Runnymede CSP meeting on 13 March 2014. Some partners such as the Clinical Commissioning Group have failed to engage at all since becoming a statutory partner last year and the Probation service is rarely able to attend. The CSP are still trying to address this, but attendance at CSP meetings seems to remain a low priority for some.
<b>Spelthorne</b>	Spelthorne CSP already has a list of substitutes for members of their CSP.
<b>Surrey Heath</b>	The Community Safety Partnership meetings are generally well supported by partner organisations, with substitutes already encouraged to attend.
<b>Tandridge</b>	Tandridge CSP is involved in the collaboration to create an East Surrey CSP with Mole Valley and Reigate and Banstead. Named attendees and substitutes are being decided as part of the new Terms of Reference for this group.
<b>Waverley</b>	Waverley Community Safety Partnership do not have a set list of substitutes but some partners (Police and Waverley Borough Council) do send alternatives if the regular member cannot attend the meeting. The CSP do however have Deputy Chairs identified for The Strategy Group, the various delivery groups such as the Coordinating Group, CIAG and JAG.
<b>Woking</b>	It has been agreed that Woking will form a Joint Committee in place of the current local committee. The CSP will become a community safety sub-committee which will report directly to the Joint Committee. It is proposed that there are two members appointed from either authority, and under responsibility of attendees, they are required to provide a consistent representative from each organisation.

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